

# NZUAG Board Committees 2019

The NZUAG Board Committees, membership and proposed Terms of Reference are as follows:

## **Code Awareness, Education and Training Committee:**

Members: **Tracy Bell (Chair), Laurence Jones, Rene D’Ath, Nick Miskelly**

The Terms of Reference of the Code Education, Training and Promotion Committee could include:

- A stocktake of current Code education and training course offerings
- An analysis of education and training issues identified in the Code review
- A consideration of linking Code training to industry standards, such as the CoPTTM model
- A survey of NZUAG members, Associate members and stakeholders on education, awareness and training expectations and requirements,
- The role of NZUAG Board members, and the website, in Code education, training and promotion, and resource implications, if any
- The role of other agencies and providers, including NZIHT, Cresmere Consulting, ITO’s, Contractors Federation, LGNZ, Government agencies etc
- The identification of opportunities for increased Code education and training, including localised short and modular courses, and opportunities for 3<sup>rd</sup> party resourcing.
- The preparation of the project plan for seminars to be held on the revised Code in the second half of the year, using remote technologies such as Zoom
- Investigating ways in which the NZUAG’s role in Code promotion at the RIMS conferences could be improved

## **Communications Committee:**

Members: **Ria Apiata (chair), Ian Cox, Tony Hale, Brendan Drysdale**

The Terms of Reference for the Communications and Engagement could include:

- A stocktake of current communications collateral, including the quarterly newsletter, handbook, pamphlets etc,
- An assessment of the effectiveness of the current communications strategy
- An assessment of the benefits and issues of providing Code audio visual material
- An investigation into the benefits of establishing a social media presence for NZUAG
- A consideration of options to improve communications with NZUAG members, including social media, the provision of a “members only” page on the website, members only events, subsidised industry events for members, regular feedback opportunities etc,
- An assessment of how Board members could use their networks more effectively in communicating the role of NZUAG and the importance of the Code.
- The promotion of the revised Code seminars to be held in the second half of the year (see above)

## **Code Compliance Committee:**

Members: **Rene D’Ath (Chair), Geoff Thorn, Tracy Bell, CM rep TBC**

The Terms of Reference for the Code Compliance and Enforcement Committee could include:

- A stocktake of the current compliance and enforcement measures in the Code and Act
- An analysis of compliance and enforcement issues raised during the Code review
- The role of the NZUAG Board in facilitating dispute resolution for members, and any resource implications for such a service
- The role of the proposed Infrastructure Commission in Code compliance and enforcement
- The conducting of the annual review of Code performance as outlined in section 8.2 of the Code
- An assessment of the Code Effectiveness report for possible changes to the Code compliance and reporting regime.

### **Utilities Access Act Review Committee:**

Members: **Nick Miskelly (Chair), Ian Cox**

The Terms of Reference for the Act review committee could include:

- Reviewing the Utilities Access Act in light of two Code reviews
- Assessing the Code Effectiveness Working Group report for possible Utilities Act amendments (to come)

### **Finance Committee:**

Members: **Geoff Thorn (Chair), Ian Cox, Brendan Drysdale, CM rep TBC**

The Terms of Reference for the Finance Committee could be to:

- Oversee NZUAG's finances, including the monthly reports
- Report to the quarterly Board meetings
- Prepare the annual budget
- Prepare the annual accounts for auditing
- Oversee the payment of invoices.