

NZUAG BOARD COMMITTEES - MEMBERSHIP AND SCOPE

Training Accreditation and Promotion

Membership: Paul Brislen (Chair), Paul Clarke, Blair Goodenough

Scope:

Code Accreditation:

- Work in conjunction with the Performance, Interpretation, and Disputes Committee to identify issues relating to making NZUAG training courses mandatory for those seeking to access or work in transport corridors;
- Monitoring uptake of online training options;
- Evaluate effectiveness of current strategies.

Code Training:

- Evaluate effectiveness of current online training course;
- Identification of options for further training provision;
- look at opportunities for improved collaboration with other Code course providers.

Promotion (and Communication):

- Evaluation of effectiveness of current materials and channels;
- Identify opportunities for enhancement of communication approaches;
- Development of a broader communications strategy/ stakeholder engagement plan for adoption across the organisation.

Code Review, Information Systems and Standards

Membership: Dawn Inglis (Chair), Blair Goodenough, Ian Cox, Nick Miskelly

Scope:

Code Review:

- Ensure the Code continues to meet the sector requirements and is reviewed in accordance with legislation;
- Undertake Code reviews as efficiently and effectively as possible, with two rounds of consultation undertaken with the sector to highlight any proposed amendments;
- Provide sector updates during Code reviews to promote sector engagement.

Code Enhancement Opportunity re Data Standards:

- Connect with sector representatives who are undertaking work on establishing, or implementing work on data standards;
- Identify and promote opportunities to achieve sector consensus on data standards that are fit for purpose across the whole transport infrastructure/utility sector;
- Draft improvements to the Code to incorporate data standards into agreed minimum compliance requirements for the sector;
- Provide collateral and materials to other Committees to ensure all promotion opportunities are maximised.

Code Performance, Interpretation and Disputes

Membership: Myles Lind (Chair), Ben Smith, James Ting, Nick Miskelly

Scope:

Code Performance:

- Monitoring the effectiveness of the Code with the Utilities Access Act 2010 requirements, including:
 - section 6 – Obligation to comply with the Code
 - section 7 – Court may order compliance with Code
 - section 8 – Offence to fail to comply with order;
- Monitor the adherence to Section 2.2 of the Code - Roles and Responsibilities;
- Advise the Board on areas of performance improvement for the Code.

Interpretation of Code provisions:

- Monitor the effectiveness of Section 2.1 of the Code – Interpreting the Code;
- Advise the Board on areas of improvement for Code interpretation.

Advising on Code Disputes:

- Monitor the Dispute Resolution process (Section 7) of the Code;
- Advise the Board on areas of improvement in the disputes process.

Finance and Administration

Membership: Ian Cox (Chair), Jim Donovan, Ben Smith, Paul Clarke

Scope:

- Oversee NZUAG's finances, including provision of monthly reports;
- Maintain electronic account signatories to align with Committee membership;
- Prepare the annual budget;
- Ensure annual review of financial delegated authorities;
- Oversee preparation of annual accounts for auditing;
- Ensure invoices are paid in a timely manner;
- Oversight and management of the Administrator in the provision of administration and financial support services.